

The Milwaukee Radio Amateur's Club Inc.  
Job Discription Buisness Manager  
Draft 1

Objective:

With on going day to day changes which effect Amateur Radio and the operation of Radio Club activities, and with new officers being elected each year, the position of Buisness Manager has been created to provide the Milwaukee Radio Amateur's Club Inc. with proper steering, guidance, and feedback information.

Buisness Manager Duties:

The Buisness Manager will provide direction, furnish available information, negotiate agreements, and contracts for the club, as requested by the club president and board of directors. It shall be his duty to provide the club president and board of directors an account of his club activities in a regular and acceptable manor. In his duty he will be the club spokes-man and liaison between such organizations as the American Radio Relay League, the Federal Communication Commission, meeting hall representatives, local and State officials, and most other club affiliates. This position is ~~an~~ <sup>an</sup> advisory only position, and all agreements and contracts must have Club President, and of Board of Directors approval before being finalized. The Buisness Manager will be appointed by the Club President, subject to Board of Directors approval. The appointment will continue on a year to year basis, subject to Board of Directors approval.

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